Los Angeles County

Management Council



Leaders!

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"Leadership, Team-Building and Coaching Skills for Managers"

Wednesday, February 24, 2016 (8:30 am – 5:00 pm)
Department of Public Works, Alhambra Room
900 Fremont Avenue, Alhambra, CA 91803

"Forward-thinking mangers have discovered the same skills coaches use to create winners in athletics also work in a business setting. This innovative one-day seminar is designed to teach you powerful coaching methods to turn even problem employees into super-productive, motivated winners."

This seminar will cover the following:

- The "Want-to-Win" attitude: how to build-it.
 - 8 techniques to raise enthusiasm--for an individual and entire team.
- Strategy and planning essentials for managers.
 - 7 easy strategies that managers use to deal with pressure.
- How to coach your team.
 - 5 ways to transform the most divided work group into an enthusiastic, winning team
- How to handle a coaching/counseling session--and when to leave it to the professionals.
 - 4 subtle actions that encourage people to "open up."
- Coaching Superstars: How to be a manager and a mentor.
 - Essential techniques that keep high achievers enthused, challenged and interested.

Seminar conducted by James "Jet" Taylor, instructor from Fred Pryor Seminars and Career Track

For Seminar and registration questions, please contact Maria O. Rivas, Registrar: Phone (323) 342-8147 • Fax (323) 222-8176 • mariarivas@dpss.lacounty.gov

Register on-line (members only) at: https://paydirect.link2gov.com/LACMCEventSeminarRegSys

Non Dues Paying Members must pay by check made payable to "LACMC" and mailed to Ms. Rivas at the address below.

Leadership, Team Building and Coaching Skills for Managers	Reservations due by Thursday, February 18, 2016
□ \$25.00 Dues-Paying Members □ \$35.00 Non Dues-Paying Members	Registrar: Maria O. Rivas (<u>mariarivas@dpss.lacounty.gov</u>) DPSS – 4077 N. Mission Road, Los Angeles, CA 90032
□ FREE with Voucher □ Note: Lunch is not included in the registration fee	<u>Cancellation Policy</u> : To accommodate those on the waitlist, please contact the Registrar at least 72 hours prior to the seminar date to cancel and arrange for a refund. No substitutes are permitted.
Name	Title
Dept. No Employee Number	Email
Work Address	Phone
City State Zip	Fax
Signature	Date

Make your on-line payment now to reserve your seat. Confirmations will be sent via e-mail.